

KC University Learning Management System

Student Manual

Usage environment and Connection

Usage environment

- Device: PC, Tablet, Smart Phone
- OS: Windows, MacOS, Linux, iOS, Android
- Web browser: Chrome(PC, Tablet, Smart Phone), Safari(iOS, MacOS) etc.

Connection Method

- Web browser: You can connect by entering the following URL
- URL: eclass.kcu.ac.kr

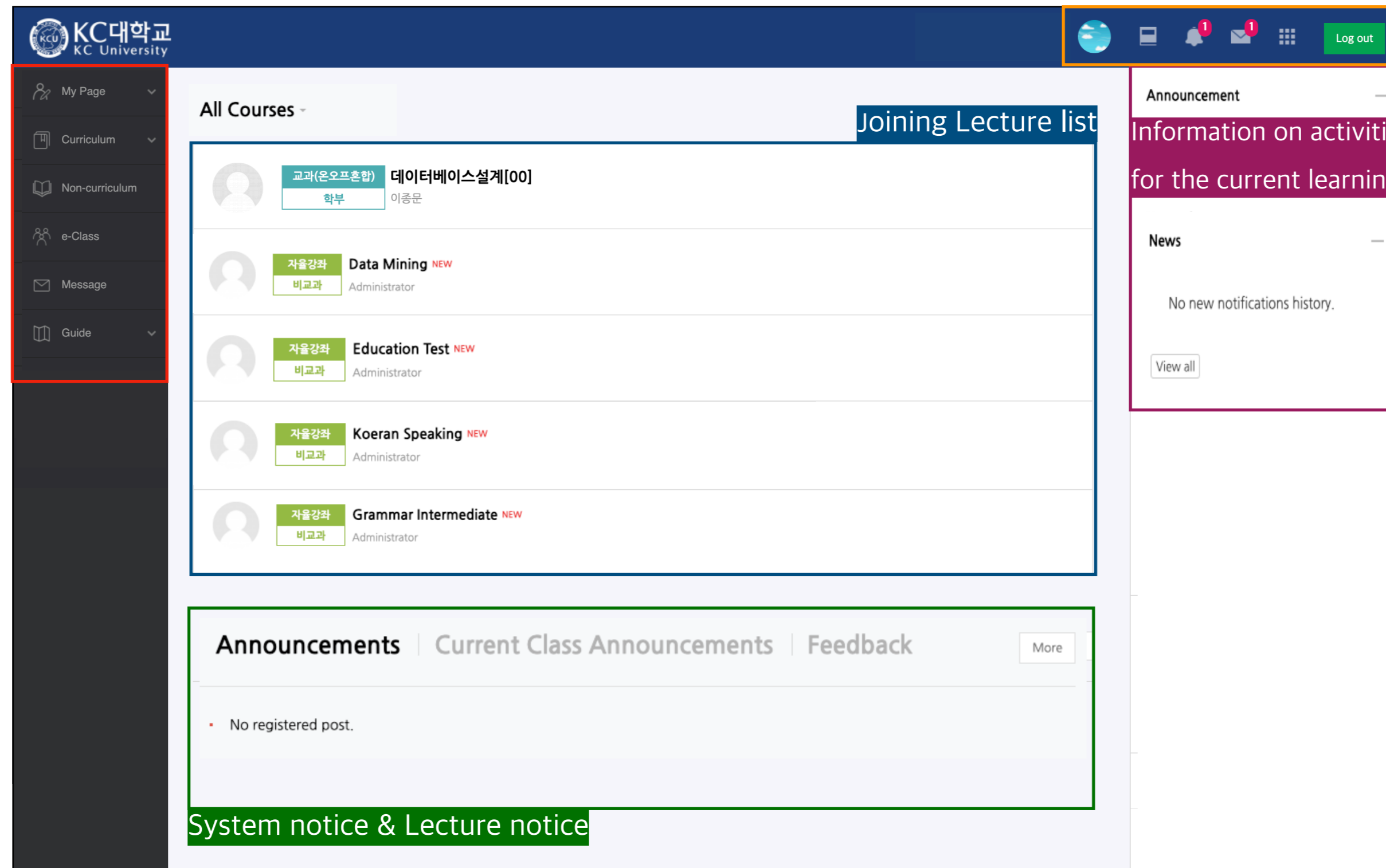
Login

- Web browser: After entering your ID(Student number) and Password in the center of the screen, Click the [Login] button



Dashboard

Left Menu



Personal Menu

Information on activities and content for the current learning period

System notice & Lecture notice

Left Menu

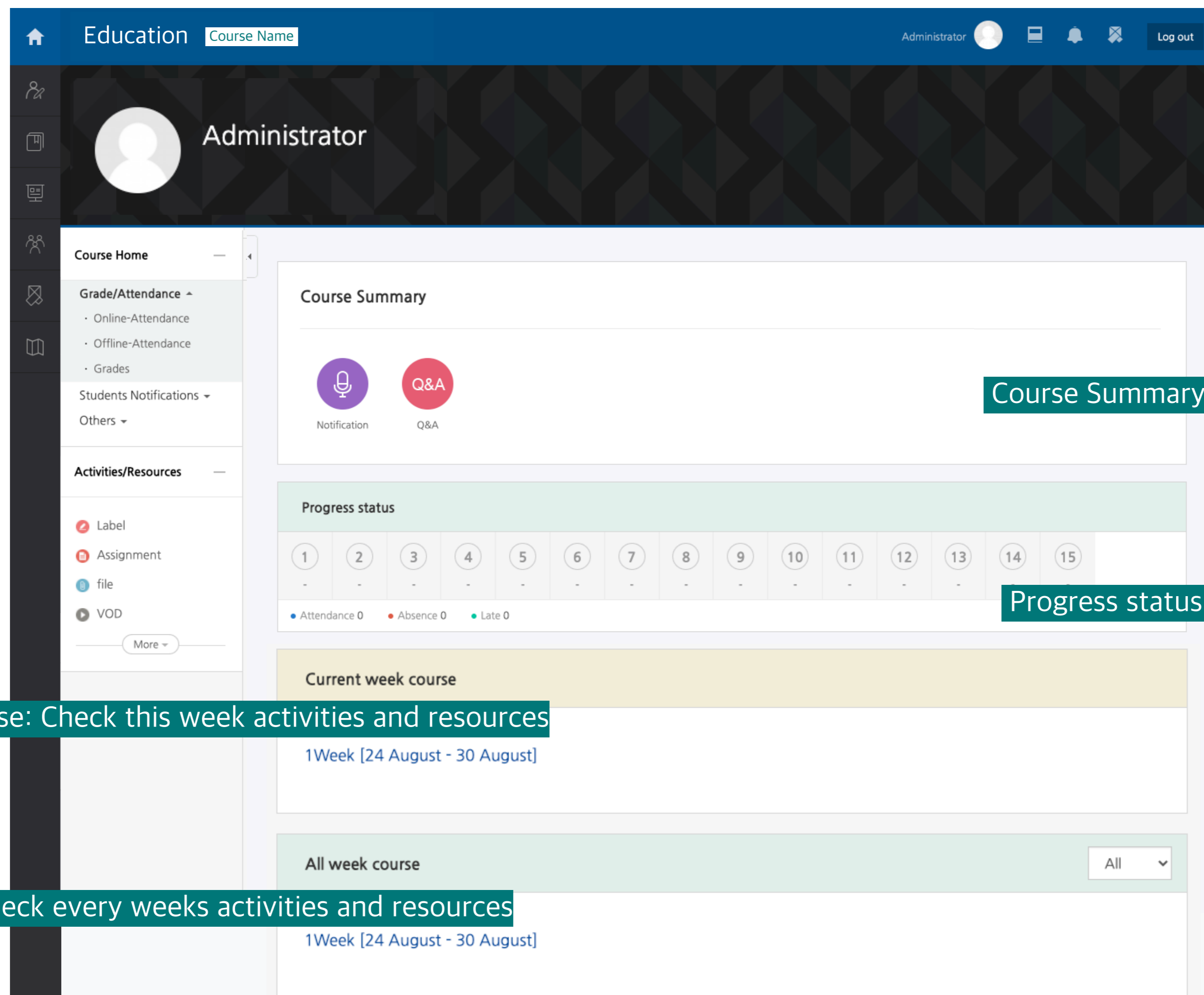
- My Page | Dashboard, Manage file, Notice Board, Update profile
- Curriculum | My Course, TA/Auditing Registration
- Non-curriculum | Opened in the campus department, Non-regular courses operated
- e-Class | Community purpose lecture list
- Message | Message list
- Guide | Announcements, Q&A, FAQ, Manual

Personal Menu

- Profile | Update profile(Photo), Manage file
- My Course | Joining lecture list
- Notice | Announcement, Upcoming event, News
- Message | New message(sent from professor or learner)
- Log out | Site Log out

Classroom interface

- You can move page up and down
- You can use the Learning Resources(file, VOD etc.) and learning activities(Assignment, Quiz, Forum etc.) by clicking



Course Summary: Notification / Q&A etc.

Progress status: Check your progress

Current week course: Check this week activities and resources

All week course: Check every weeks activities and resources

Learning Resources: File

- You can use by clicking on the learning resources registered in the classroom
- Document data can be viewed in the web document viewer
- The document file displays the document format (PDF, XLSX, DOCX, PPTX, HWP) as an icon

The image shows a screenshot of a learning management system (LMS) interface. On the left, there is a course overview for "All topic course" with a dropdown menu set to "All". Under "Week1. Education Theories", there are two activities: "Week1. Wildlife_87" and "Week1. Become a human". Below these, a list of learning resources is shown, including "Learning Resource1. Data Mining", "Learning Resource2. Education theories", and "Learning Resource1. Mind Set". On the right, a document viewer displays a document titled "[Teachers Manual] 3. Learning Materials.docx". The document content includes a section titled "7. Web Page" with instructions on how to add a URL link. A yellow box highlights the "Add Resource/Activity" button. Below this, there is a "General" section with a "Name" input field and a "Save and return to course" button. The document also includes a section titled "8. (COMMON) Edit/Delete Course Activities & Resources" with instructions on how to edit or delete course activities. A "Turn editing on" button is highlighted in green.

Veiwer

Learning Resources: Folder

- You can use by clicking the folder registered in the classroom
- Folders are used by instructors to deliver multiple class materials
- You can download data in the folder

The screenshot shows a course page with a sidebar on the left and a main content area. The sidebar includes a 'Resources' button, which is highlighted. The main content area displays the course title 'All topic course', a dropdown menu set to 'All', and a section for 'Week1. Education Theories'. This section lists topics like 'Concept definition' and 'Using case', followed by two video links: 'Week1. Wildlife_87' and 'Week1. Become a human'. Below the videos are three 'Learning Resource' items, each with a PPT icon: 'Date Mining', 'Education theories', and 'Mind Set'. At the bottom of the sidebar, there are icons for 'Forum', 'Board', and 'Resources'.

Folder

The screenshot shows a 'Resources' folder view. It contains a list of sample files: 'Sample.docx', 'Sample.hwp', 'Sample.pdf', and 'Sample.pptx'. Each file is represented by its respective icon. At the bottom of the folder view, there is a blue button labeled 'Download folder'.

Learning Resources: VOD

- You can use by clicking the video registered in the classroom
- Check the learning period(indicate the duration in red letters on the right of the video title)
- Click the play button (▶) to play it (determine whether or not to learn based on the actual played record)
- After completing the study, you must close the window to save the study record

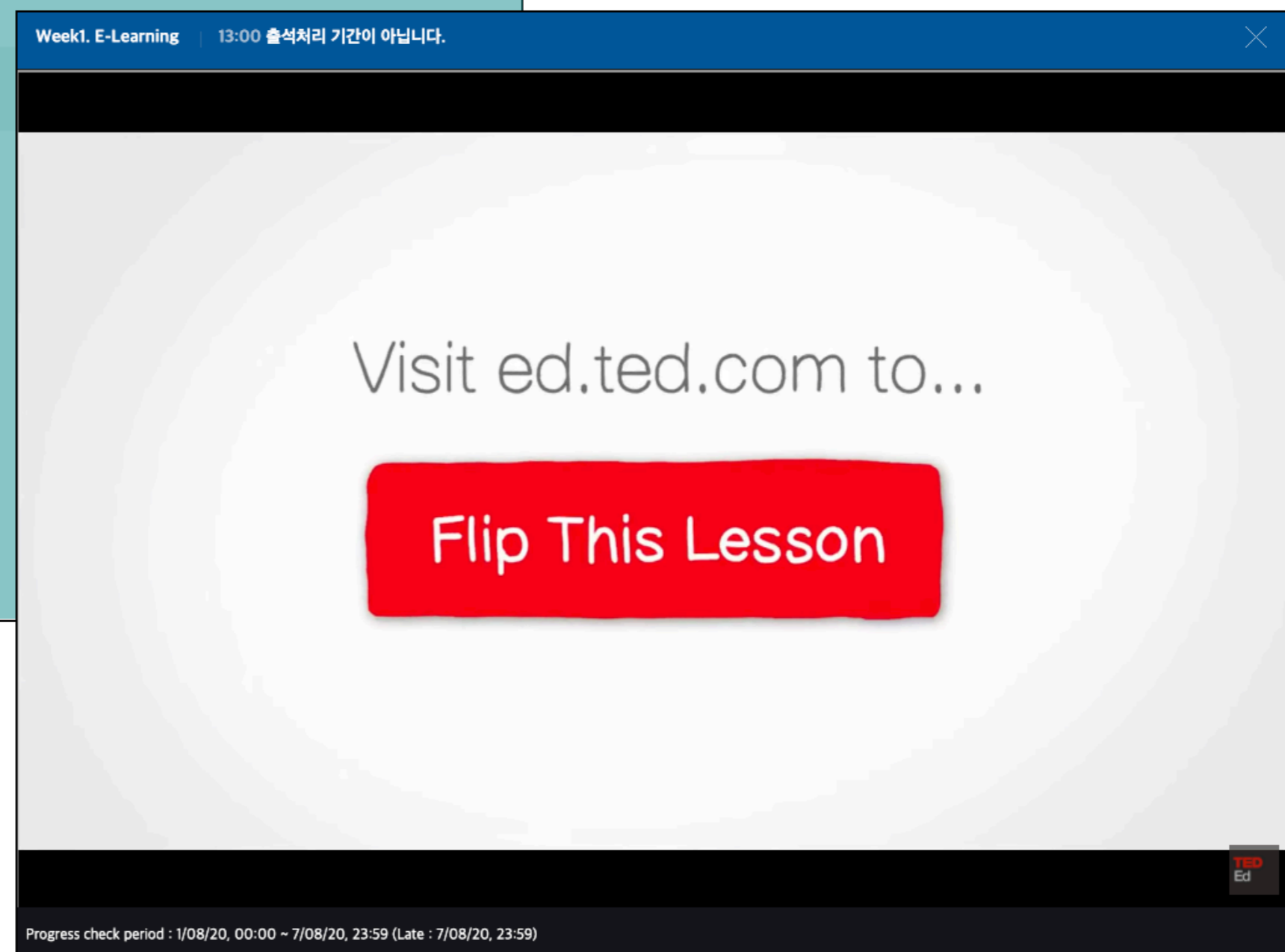
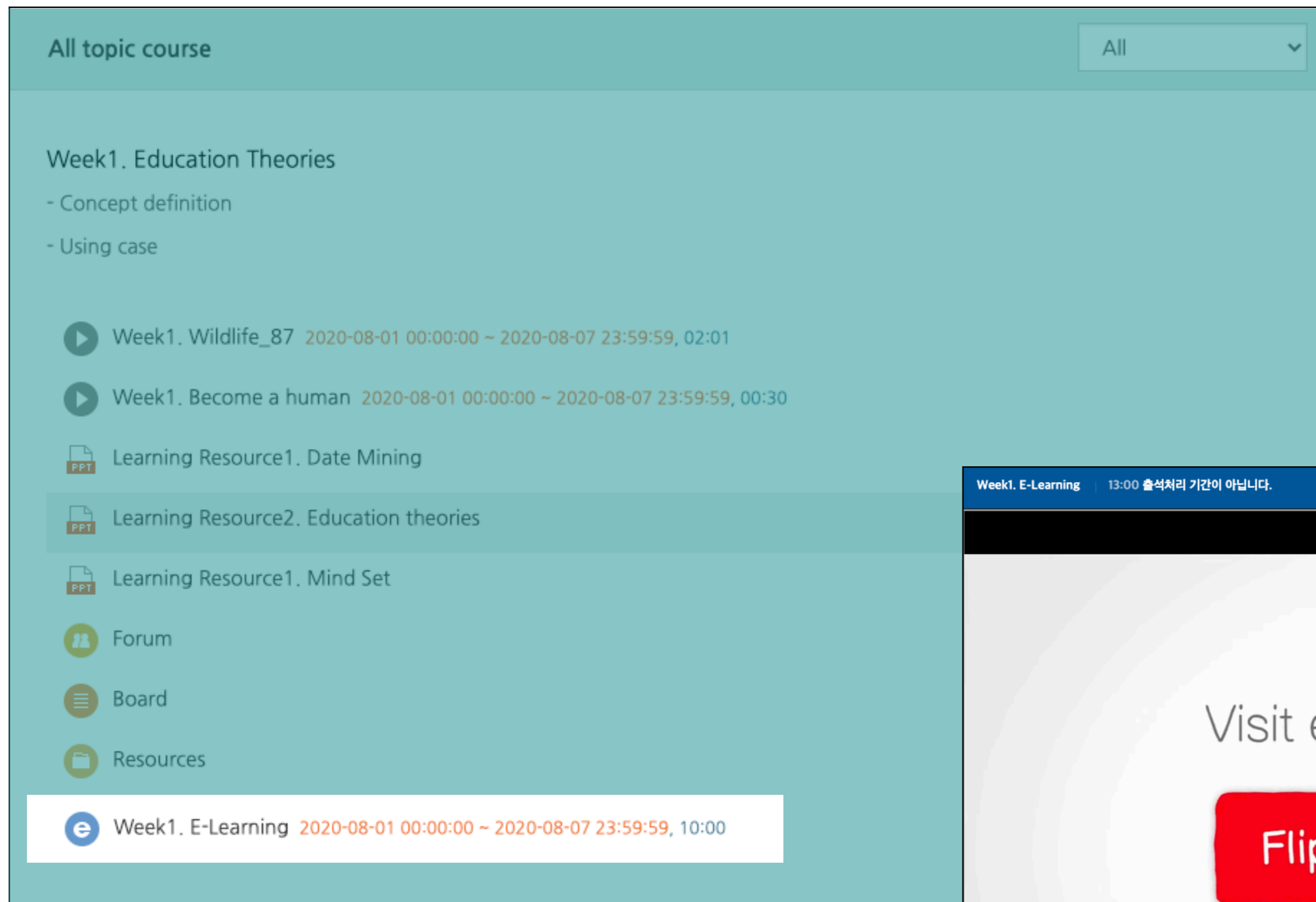
The screenshot displays the VOD Viewer interface. On the left, a teal sidebar menu titled "All topic course" contains a dropdown menu set to "All". Below the menu, the course "Week1. Education Theories" is listed with sub-items: "- Concept definition" and "- Using case". Two video entries are visible: "Week1. Wildlife_87" with a duration of "2020-08-01 00:00:00 ~ 2020-08-07 23:59:59, 02:01" and "Week1. Become a human" with a duration of "2020-08-01 00:00:00 ~ 2020-08-07 23:59:59, 00:30". Below these are icons for "Learning Resource1. Date Mining", "Learning Resource2. Education theories", "Learning Resource1. Mind Set", "Forum", "Board", and "Resources".

The main area shows a video player for "Week1. Wildlife_87" at the 01:00 mark. The video content shows a speaker on a stage in a large hall. The player interface includes a progress bar, a volume icon, and a "1x" speed control. A Korean message "중석처리 시간이 아닙니다." is displayed at the top of the video player. The bottom of the player shows the available duration: "Available duration : 1/08/20, 00:00 ~ 7/08/20, 23:59".

VOD Viewer

Learning Resources: E-contents

- You can use the e-learning content registered in the classroom by clicking on it
- Please check the learning period (indicate the period in red on the right of the e-learning content title)
- E-learning content may not be playable on mobile depending on the content format
- After completing the study, you must close the window to save the study record



**E-Learning content
Viewer**

Learning Resources: URL, Page

URL

- You can use the URL registered in the classroom by clicking on it

Page

- You can use by clicking on the web document (HTML) written by the instructor

The screenshot shows a Moodle course interface. At the top, there's a header with 'All topic course' and a dropdown menu set to 'All'. Below this, the course content is organized into weeks. 'Week1. Education Theories' includes 'Concept definition' and 'Using case'. Two video resources are listed: 'Week1. Wildlife_87' and 'Week1. Become a human', both with dates from 2020-08-01 to 2020-08-07. A navigation bar at the bottom contains icons for 'About Moodle', 'Reference', 'Forum', 'Board', and 'Resources'. The 'About Moodle' and 'Reference' items are highlighted with a white background and labeled 'Page' and 'URL' respectively.

This screenshot shows the 'About Moodle' page, specifically the 'Course enrolment' section. The page title is 'About Moodle' and the section title is 'Course enrolment'. Below the title, it says '(Redirected from Add students)'. The breadcrumb trail is 'Main page > Managing a Moodle course > Course enrolment'. The main content area is titled 'MANAGING A MOODLE COURSE' and contains a list of links: 'Teacher quick guide', 'Courses', 'Editing text', 'Activity chooser', 'Activities', 'Resources', 'Blocks', 'Questions', 'Course enrolment', 'Grouping users', 'Grades', 'Tracking progress', and 'Reusing activities'. A note states: 'Note: This page is about adding (enrolling) students to courses. If the students do not already have accounts on the Moodle site, then you need first to read the page Add users.' Below this is a 'CONTENTS' section with a '[hide]' link and a list of 8 items: '1 Add students', '2 Students enrol themselves', '3 Teachers manually enrol students', '4 Allowing guests into a course', '5 Adding students in bulk', '6 Linked courses', '7 Paying for courses', and '8 See also'. The 'Add students' section follows, with a paragraph explaining the enrolment process and a paragraph about teacher actions. At the bottom, it says 'Last modified: 2020-08-24 18:04' and has a 'Go back' button.

Page

Learning Activities: Assignment

- You can click the assignment registered in the classroom to check the information (content, period, submission status)
- You can go to the page to submit by clicking submit assignment button
- If you submit assignment after the submission deadline, the submission status will be changed to Late Submission

Week1. Education Theories

- Concept definition
- Using case

▶ Week1. Wildlife_87 2020-08-01 00:00:00 ~ 2020-08-07 23:59:59, 02:01

▶ Week1. E-Learning content 2020-08-01 00:00:00 ~ 2020-08-07 23:59:59, 00:30

Learning Resource1. Date Mining

Learning Resource2. Education theories

Learning Resource1. Mind Set

Forum

Board

Resources

Week1. E-Learning 2020-08-01 00:00:00 ~ 2020-08-07 23:59:59, 15:00

About Moodle

Reference

Week1. Assignment

How do you think about Education

Write your opinion

Week1. Assignment

How do you think about Education

Write your opinion

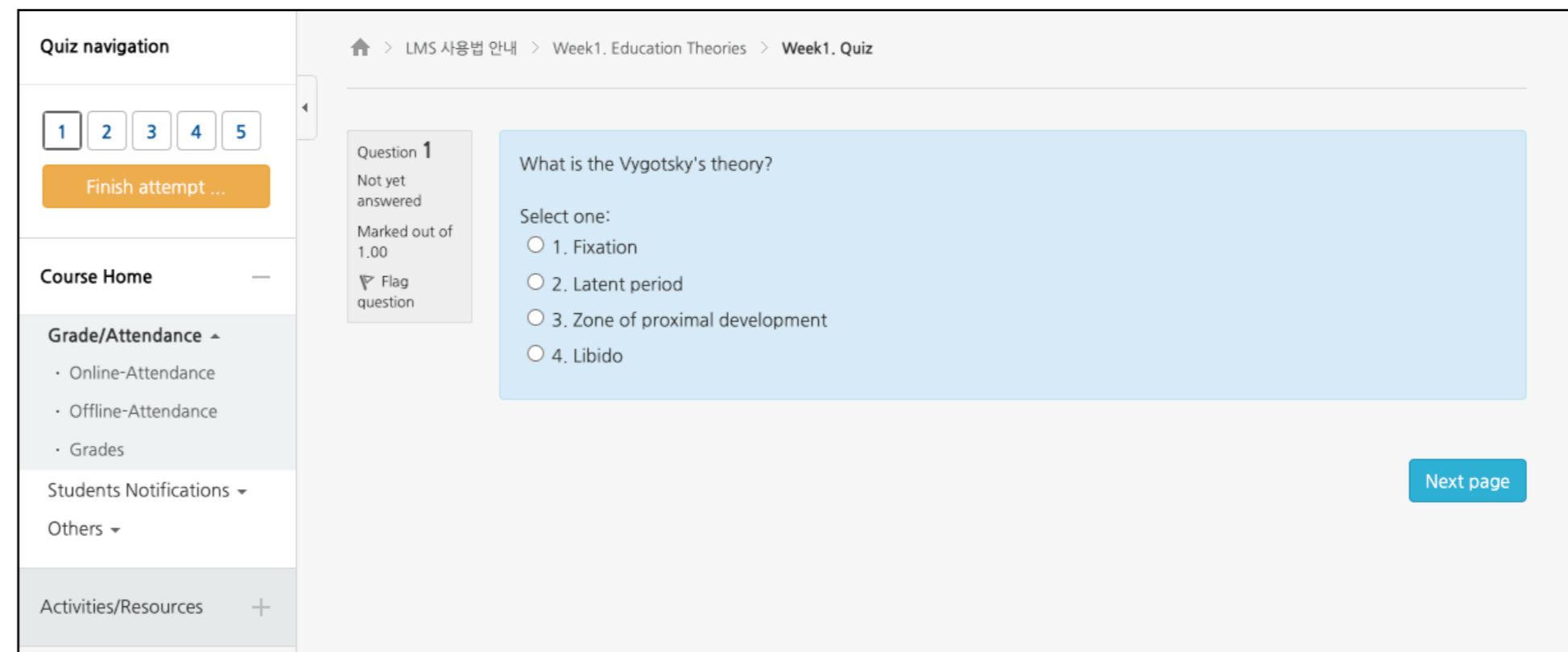
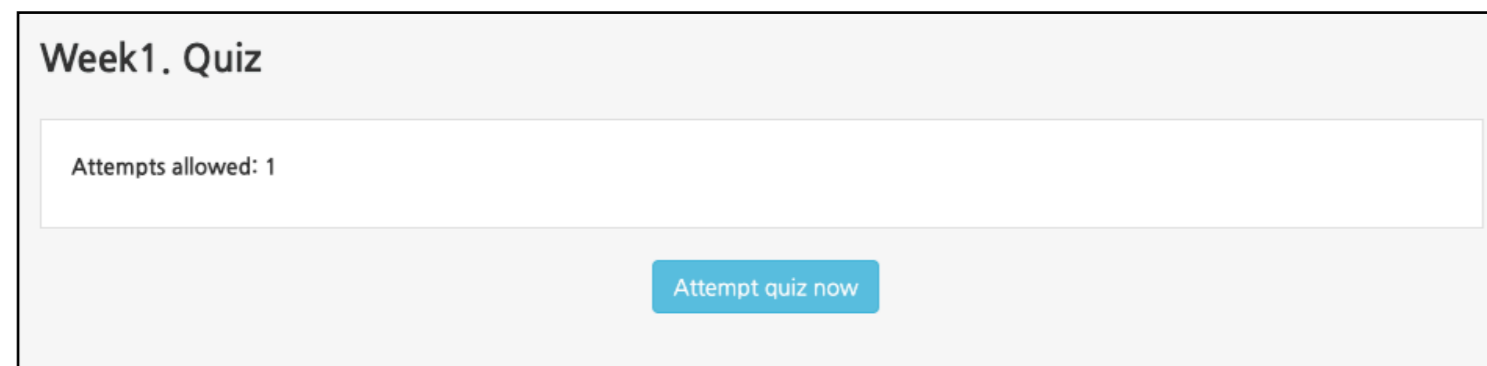
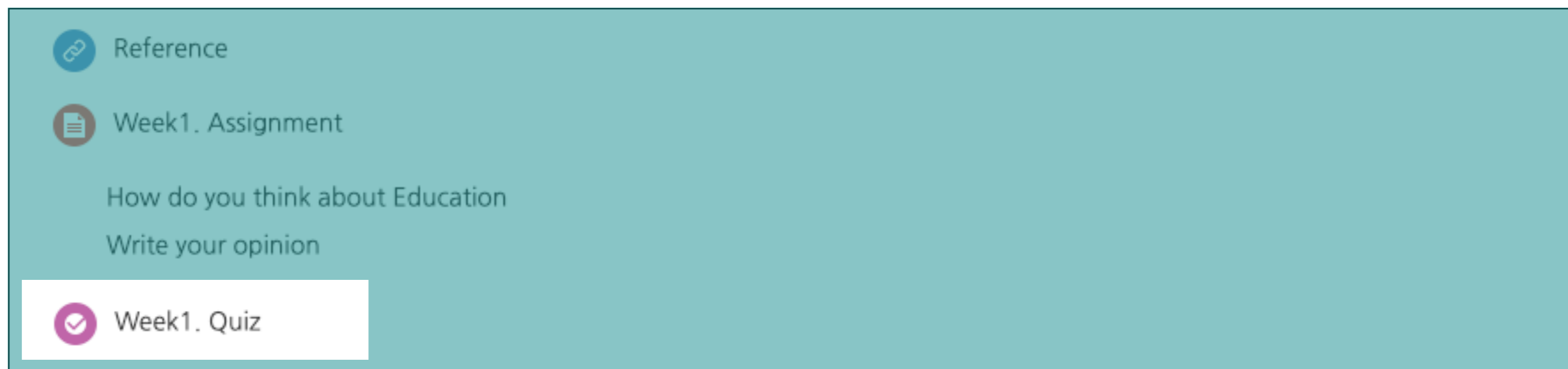
Submission status

Submission status	No attempt
Grading status	Not graded
Due date	2020-08-31 00:00
Time remaining	6 days 5 hours
Last modified	-
Submission comments	▶ Comments (0)

[Add submission](#)

Learning Activities: Quiz

- You can start the Quiz by clicking the registered in the classroom
- Quiz is different depending on options instructor chose
- Start quiz, click **Attempt quiz now** button
- After taking a quiz, be sure click **Finish attempt** and complete the test



Learning Activities: Forum

- You can use the forum by clicking the forum registered the classroom
- You can Write a new post by clicking the Add a new (discussion) topic button and you can comment by clicking the reply button

All topic course All

Week1. Education Theories

- Concept definition
- Using case

▶ Week1. Wildlife_87 2020-08-01 00:00:00 ~ 2020-08-07 23:59:59, 02:01

▶ [Week1. Become a human](#) 2020-08-01 00:00:00 ~ 2020-08-07 23:59:59, 00:30

Learning Resource1. Date Mining

Learning Resource2. Education theories

Learning Resource1. Mind Set

Forum

Board

Resources

Forum

What is the Education

(There are no discussion topics yet in this forum)

Forum

What is the Education Add a new topic

I think
by 이지영 - 2020-08-24 18:36

Education began in prehistory, as adults trained the young in the knowledge and skills deemed necessary in their society. In pre-literate societies, this was achieved orally and through imitation. Story-telling passed knowledge, values, and skills from one generation to the next. As cultures ...

[Read the rest of this topic \(231 words\)](#)

[Permalink](#) | [Edit](#) | [Delete](#)

[Discuss this topic \(0 replies so far\)](#)

Education
by Administrator - 2020-08-24 18:35

Education is the process of facilitating learning, or the acquisition of knowledge, skills, values, beliefs, and habits. Educational methods include teaching, training, storytelling, discussion and directed research. Education frequently takes place under the guidance of educators, however ...

[Read the rest of this topic \(140 words\)](#)


[Permalink](#)


[Discuss this topic \(0 replies so far\)](#)

Learning Activities: Default Board

- You can use the board by clicking the default board registered the classroom(Notifications, Q&A)
- You can post by clicking **Write** button

Course Summary


Notification


Q&A

 Board

Q&A

Total Count : 1 Total Page : 1 / 1

Number	Title	Writer	Created Date	Hit
1	Question! <small>NEW</small>	이지영	2020-08-24	1

Learning Activities: Wiki

Wiki

- You can use the Wiki by clicking wiki registered the classroom
- Wiki is learning activity where you collaborate on a topic with fellow learners
- You can do activities such as viewing, editing, comments, and checking history

The image shows a composite screenshot of a learning management system. On the left, a teal sidebar displays course content for 'Week1. Education Theories', including a list of items like 'Wildlife_87', 'E-Learning content', and 'DPZ'. A white box highlights the 'DPZ' item. On the right, a larger window titled 'DPZ' is open, showing the 'Edit' page for a 'Concept'. The interface includes a navigation bar with 'View', 'Edit', 'Comments', 'History', 'Map', 'Files', and 'Administration'. Below the navigation bar, the page title 'Concept' is shown, followed by a dropdown menu indicating 'Editing this page 'Concept''. The main editing area features a rich text editor with a toolbar containing icons for text formatting (bold, italic, underline, color), list creation, link insertion, and image upload. At the bottom of the editor, there are 'Save', 'Preview', and 'Cancel' buttons.

Learning Activities: Survey

Survey

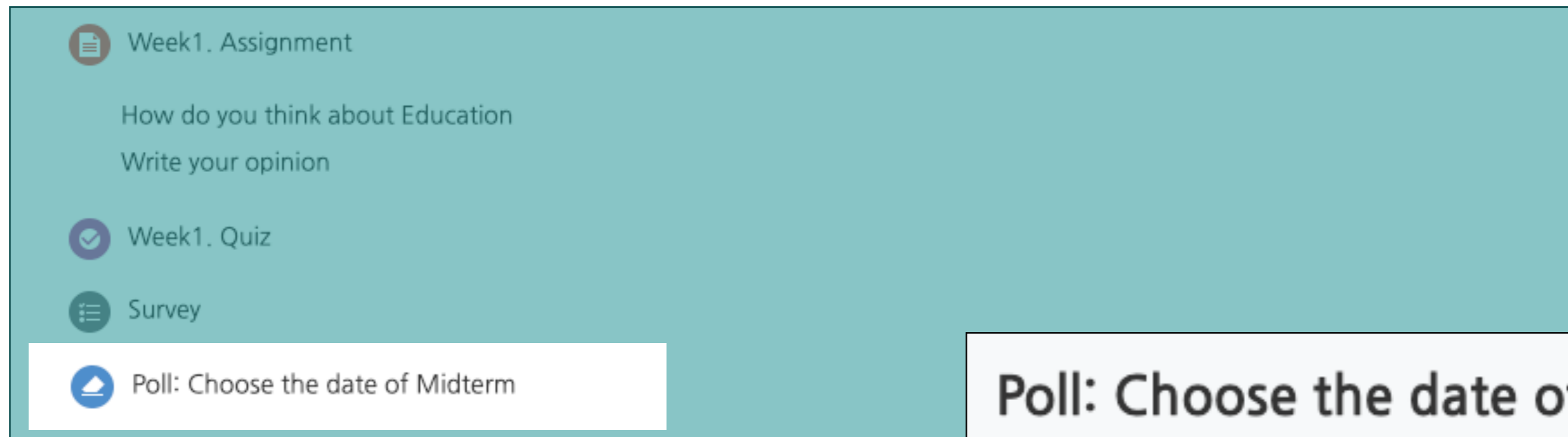
- You can start survey by clicking registered in the classroom
- Surveys set to anonymous will not be able to verify the survey respondents' information (anonymous/named option displayed at the start)

The screenshot shows a sidebar on the left with three items: 'Week1. Assignment' (with a document icon), 'Week1. Quiz' (with a checkmark icon), and 'Survey' (with a list icon). The 'Survey' item is highlighted. The main content area displays a survey modal titled 'Survey'. The modal includes the text 'Mode: Anonymous' and a question: '1. Please rate the quality of Education received this week?'. Below the question are five radio button options: '(1) Poor', '(2) Fair', '(3) Good', '(4) Great', and '(5) Excellent'. At the bottom of the modal are two buttons: 'Submit your answers' (in blue) and 'Cancel' (in white).

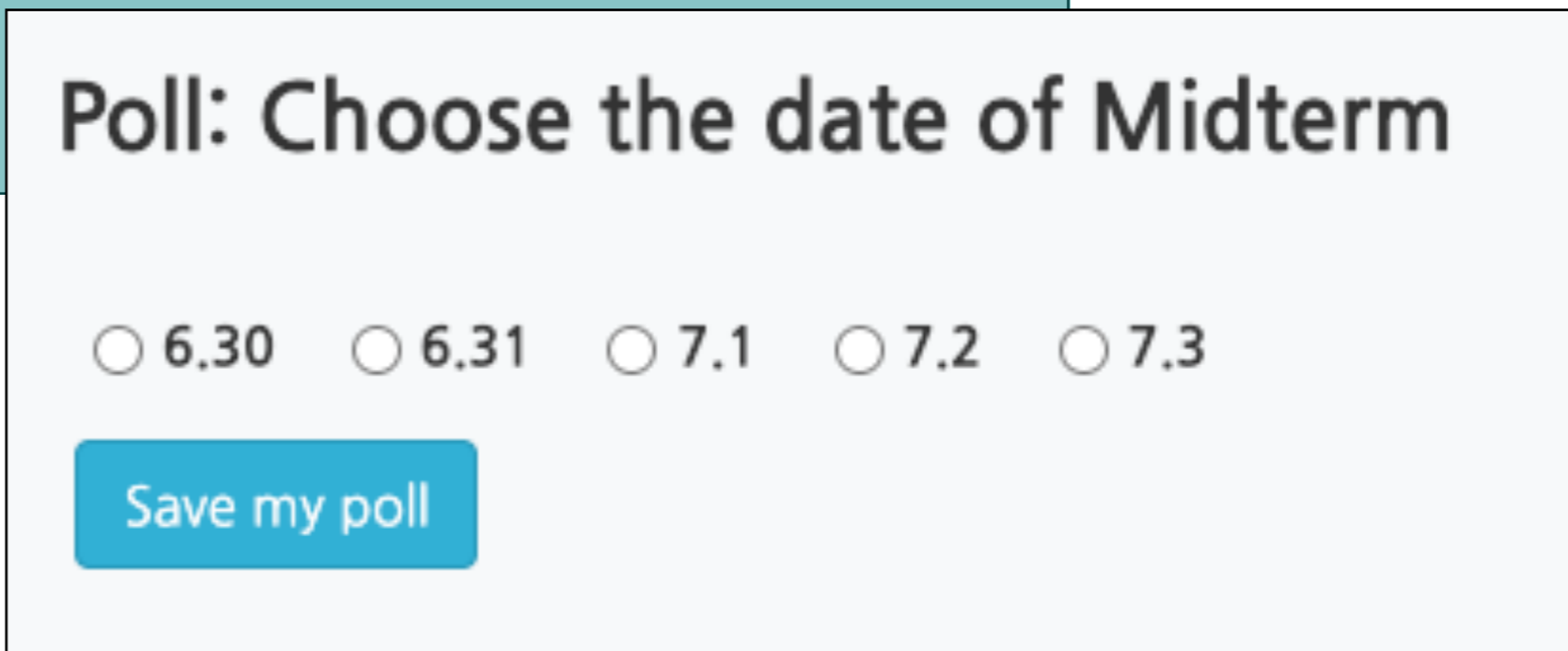
Learning Activities: Poll

Poll

- Poll is an activity in which you choose one of the options for questions
- Poll is conducted anonymously or by name, depending on the instructor's setting
- Poll also includes a first-come-first-served option



A screenshot of a course navigation menu with a teal background. The menu items are: 'Week1. Assignment' with a document icon, 'How do you think about Education' with the subtext 'Write your opinion', 'Week1. Quiz' with a checkmark icon, 'Survey' with a list icon, and 'Poll: Choose the date of Midterm' with a poll icon. The 'Poll' item is highlighted with a white background.

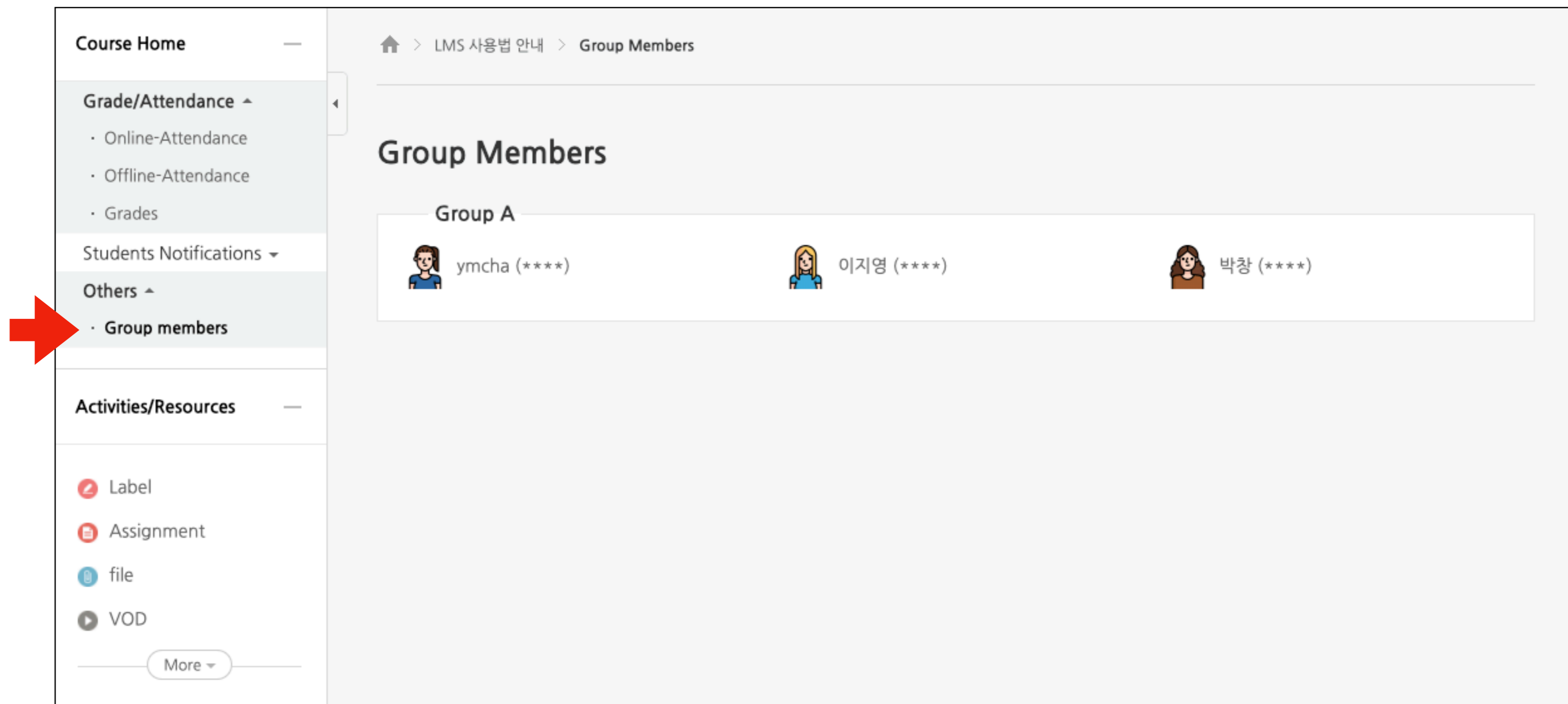


A screenshot of a poll interface with a light gray background. The title is 'Poll: Choose the date of Midterm'. Below the title are five radio button options: '6.30', '6.31', '7.1', '7.2', and '7.3'. At the bottom is a blue button labeled 'Save my poll'.

Learning Activities: Group Members

Group Members

- When working on a team project in class, you can check your teammates
- You can check it in the left menu of the classroom (classroom home)> Others > Team Members



Learning Activities: Team Board

Team Board

- Team board is a board for storing and communicating intermediate results with teammates
- Team board has closed and open options
- Closed boards cannot be viewed by other team learners, Open boards can view the activities of other teammates

The screenshot displays a learning management system interface. On the left is a sidebar menu with the following items: 'Week1. Education Theories' (with sub-items '- Concept definition' and '- Using case'), 'Week1. Wildlife_87' (with a play icon and date range '2020-08-01 00:00:00 ~ 2020-08-07 23:59:59, 02:01'), 'Week1. E-Learning content' (with a play icon and date range '2020-08-01 00:00:00 ~ 2020-08-07 23:59:59, 00:30'), 'DPZ' (with a 'W' icon), 'Team Board' (with a hamburger icon and highlighted), 'Learning Resource1. Date Mining' (with a 'PPT' icon), 'Learning Resource2. Education theories' (with a 'PPT' icon), and 'Learning Resource1. Mind Set' (with a 'PPT' icon).

The main content area is titled 'Team Board' and shows a section for 'Separate groups: Group A'. It includes a table with the following data:

Number	Group	Title	Writer	Created Date	Hit
1	Group A	Assignment check <small>NEW</small>	이지영	2020-08-24	1

Below the table, there are controls for 'List' and 'Write'. At the bottom, there is a search bar with a dropdown menu for 'Title', a text input for 'Keyword', and a 'Search' button. Summary statistics at the top right of the table area show 'Total Count : 1', 'Total Page : 1 / 1', a page number '15', and a 'View' button.

Learning Activities: Online-Attendance

- In the e-learning class classroom, the 'Online Attendance' is activated
- For classrooms where the online attendance is not activated, the 'Grade/Attendance' page provides some of Online-Attendance page
- You can check the learning level by week and by content, and click the 'O times' button to check the detailed record

Course Home —

Grade/Attendance ^

- Online-Attendance
- Offline-Attendance
- Grades

Students Notifications v

Others v

Activities/Resources —

- Label
- Assignment
- file
- VOD

More v

LMS 사용법 안내 > 이지영 Student attendance

Attendance Status

ID number	
Fullname	이지영
Mobile phone	

* Attendance Requirements : Case of you learning more than the required time that attendance accepted on period.
Attendance-[O], Tardiness-[▲], Absence-[X]

	Resources	Required	Watched ?	Attendance	Week attendance
1	Week1. Wildlife_87	01:00	-	X	X
	Week1. E-Learning content	00:27	-	X	
	Week1. E-Learning	13:00	-	X	
2	SAMPLE	02:00	-	X	X
3					
4					
5					

Learning Activities: Grades

- You can check the scores of learning activities registered in the classroom and the grades entered by the instructor
- You can go to the grade page by clicking the left menu(classroom home) > Grade/Attendance > Grade
- The grade is private (default), and grades can be checked after instructor opens(optional)

Course Home

Grade/Attendance

- Online-Attendance
- Offline-Attendance
- **Grades**

Students Notifications

Others

Activities/Resources

- Label
- Assignment
- file
- VOD
- More

Home > LMS 사용법 안내 > User report

User report - 이지영

View

Overview report | **User report**

Grade item	Calculated weight	Grade	Range	Percentage	Percentile conversion grade
LMS 사용법 안내					
test_category					
Week5. Quiz	-	-	0-100	-	-
Week3. Quiz	-	-	0-100	-	-
Midterm	-	-	0-10	-	-
Week1. Assignment	-	-	0-100	-	-
test_category total	-	-	0-320	-	-
오프라인 출석부	-	-	0-20	-	-
온라인 출석부	-	-	0-20	-	-
Course total	-	-	0-360	-	0.00